

Re-Starting Our Church for Public Worship

Protocol for Parishioner Participation

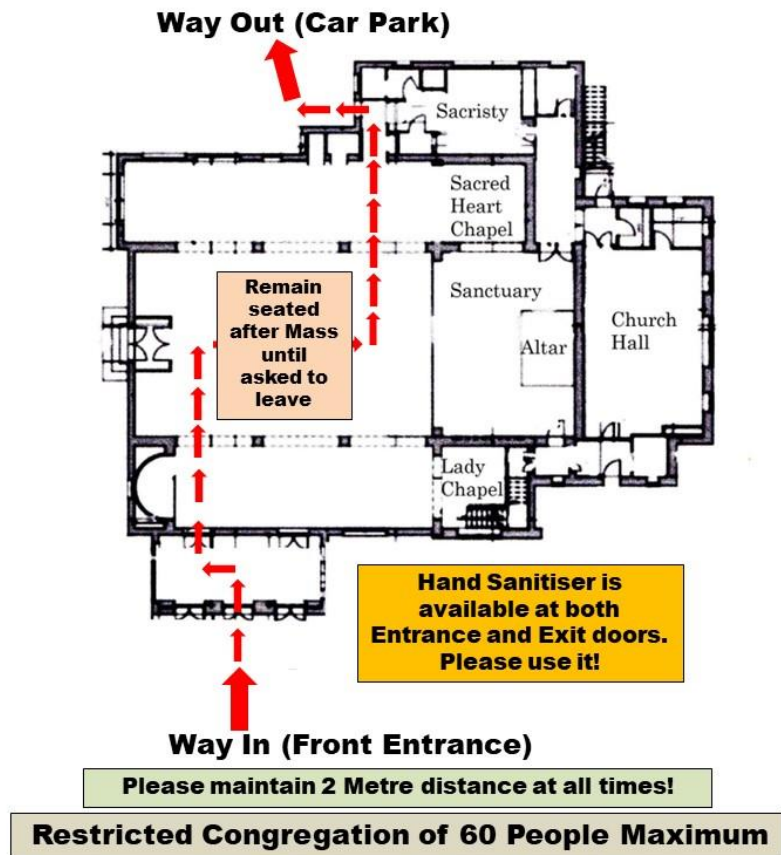
I am adopting the following protocol for re-opening the church next weekend for public worship in a safe but friendly manner.

I've laid it out as a series of bullet points.

- 1 There will be a minimum of four stewards at every Mass – possibly more for Sunday 10am.
- 2 **Steward 1**, in the half hour before Mass, will be stationed outside the front entrance. This Steward will greet people, bring their attention to the various signs, and direct them to the Narthex, the Entrance Porch. The Steward will also ensure that the 2m distance is being maintained as people enter.
- 3 **Steward 2**, in the half hour before Mass, will be stationed in the Narthex. This Steward will hand each parishioner a Mass leaflet and Newsletter and offer Sanitiser to them. The Steward will then direct parishioners into the Nave through the only entrance (as shown in sketch). The second door will be taped off.
- 4 **Steward 3**, for the whole duration, will be stationed in the Nave. This Steward will direct parishioners to vacant seating, this is particularly crucial as the church fills.
- 5 **Steward 4**, at all times, will be stationed by the Exit Door. This Steward will offer Sanitiser to parishioners as they leave. This Steward will also refuse entrance, in a friendly manner, to any parishioner who wishes to gain access through this door. This Steward will sit by the piano during Mass.
- 6 After Mass has started the front entrance will be closed, not locked, and Steward 1 will take up a position near the Repository to help any latecomers.
- 7 Steward 3 will assist the congregation at Communion time in helping to maintain the 2m social distancing.
- 8 All Stewards will wear a face mask and single use gloves. Disinfectant and tissues will be available to the Stewards if anything needs wiping down. All Stewards must be polite but insistent with any parishioner who disregards these rules.

St John Fisher Kidbrooke Covid-19 Management

Everyone must **Enter** and **Leave** as shown



- 9 The main entrance, the funeral entrance, may be open during Mass but only for airing purposes. It may not be used to either access or exit the church. It will be taped off.
- 10 Any rubbish left behind after Mass must be bagged, sealed and binned. Single use gloves must be used by the volunteer doing this.
- 11 Fr Anton will address the congregation at the start of Mass and stress the following points:
 - 13.1 The 2m social distancing must be maintained throughout the Mass, and afterwards;
 - 13.2 Family units may sit together, in close proximity to each other;
 - 13.3 To maintain the 2m social distancing, it has been estimated that a maximum of 60 people is all that the church can safely hold;
 - 13.4 Only one Entrance and one Exit will be available, which all must use;
 - 13.5 Hymn books will not be available, or any other multi-use material;
 - 13.6 Mass leaflets and Newsletters must be taken away by the parishioners and not left on the seats. There must be nothing left behind;
 - 13.7 Collection bags will be available at both the entrance and exit points. Please leave your weekly offering as you enter the church, before Mass, or as you leave, after Mass. There will be no collection during Mass;
 - 13.8 There will be no congregational singing, as advised by the Diocese;
 - 13.9 There will be no Prayer of the Faithful, as advised by the Diocese;
 - 13.10 All Readers must wear single use gloves whilst reading;
 - 13.11 There will be no Offertory procession, as advised by the Diocese;
 - 13.12 Communion will not be available under both forms, as advised by the Diocese;
 - 13.13 There will only be one queue for Communion – up the centre aisle and return by the side aisles – and the Stewards will direct which pews will go up, in an orderly manner. Communion will be in the hand only and the person must be standing;
 - 13.14 At the end of Mass, everyone must wait for a Steward to ask you to leave, again in an orderly manner;
 - 13.15 I will not be able to meet with parishioners as they leave the church as is my usual practice;
 - 13.16 Candles will not be available nor are parishioners allowed to bring their own;
 - 13.17 If you wish to, you may pray in the Lady Chapel or in the Sacred Heart Chapel, but you must maintain the 2m social distancing at all times;
 - 13.18 All toilet facilities are temporarily suspended, except in the case of emergency;
 - 13.19 Do not remove, or go under, any barrier tape. The tape is there for your protection;
 - 13.20 If you are not feeling well during the Mass please speak to one of the Stewards, who will help you;
 - 13.21 Finally, please do as directed by the Stewards. They are there for your safety and protection, and for that of everyone else.
 - 13.22 Please visit our website www.sjfkcc.org.uk and register your name for the Sunday mass